



From purchase request to receipt. All in one place.

Sourcingflow follows every purchase order, from request to delivery and invoice. Up and running within minutes, without an IT project.

ACTION REQUIRED ON ANOTHER TAB

5 Purchasing desk

3 Finance

5 Receiving

4 Administration

My requests

Approvals

Purchasing desk 5

Budget management

Finance 3

Receiving 5

Administration 4

0 Draft

0 Awaiting Approval

0

0

6

50

0

Delivery date deviations — decision required 2

ORDER	SUPPLIER	REQUESTED	CONFIRMED	DEVIATION	
PO-2026-056	ProcurementAssist NV	22-09-2026	22-12-2026	+91 days	Decide →
PO-2026-061	Lefèvre Alimentation SARL	21-09-2026	16-09-2026	-5 days	Decide →

SOUND FAMILIAR?

Purchasing still runs on email, Excel and informal agreements

At many growing companies, the answer to the simplest purchasing question is scattered across mailboxes and spreadsheets.

Nobody knows the status

Has the order been confirmed? When does it arrive? The answer is spread over ten emails.

Invoices don't match

Without a link between order, delivery and invoice, you only find discrepancies once the money has gone.

Budget gets out of hand

Without an overview per cost centre, you only notice an overrun at the end of the quarter.

THE SOLUTION

The entire purchasing process, in six steps

Specify, select, contract, order, monitor and follow up.

1 Specify

What do you need, how many, and for which cost centre? A request starts with a clear description: an item from the catalogue or a free-text order for something that is not in there yet.

2 Select

Compare suppliers on price, lead time and terms. One request for quotation goes to several suppliers; the responses are in one place.

3 Contract

Record agreements per item and supplier: price, terms and preferred supplier. Ordering can be limited to approved, contracted suppliers.

4 Order

A request becomes a purchase order, approved according to your own rules. The supplier confirms orders and delivery dates in the portal.

5 Monitor

Monitor delivery dates, deviations, receipt and budget. Goods received are checked against the order, the invoice against order and delivery.

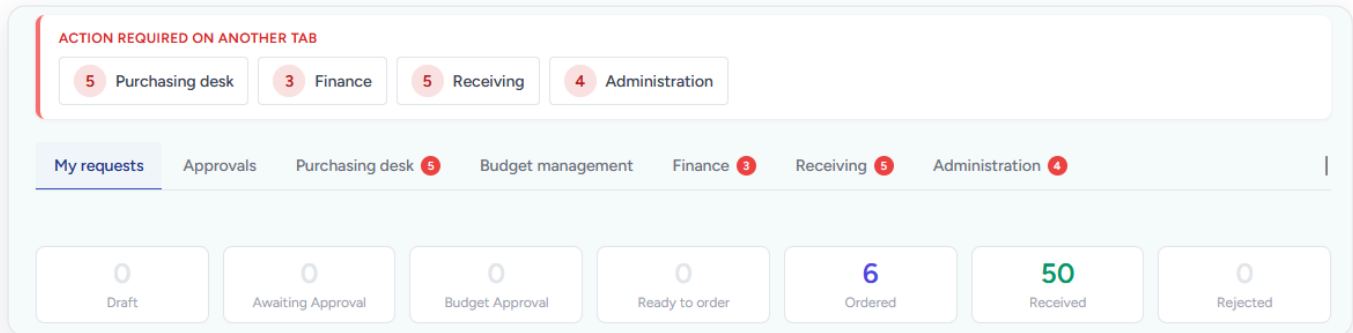
6 Follow up

Record quality reports, rate suppliers on performance and see the purchasing advantage. Use the lessons in the next purchasing round.

No implementation project. Getting access and submitting the first request takes minutes, not months.

One platform, a screen for every role

Every role sees the screens and tasks that fit it: the requester submits, the purchaser reviews, the warehouse receives, finance checks. You decide who has which role, and you are free to give one user several roles.



The dashboard: actions per tab with counters, from requests and approvals to finance and receiving.

Authorisation according to your rules

Set yourself who may approve what, with or without the four-eyes principle. No more loose approval emails.

Compare quotes without email chains

Send one request for quotation to several suppliers at once. Responses arrive centrally, with deadline and status per supplier. You choose on price and terms, not on who replied first.

A deviation? You decide.

If a supplier confirms a different date, Sourcingflow presents the difference to you. Nothing quietly slips.

Delivery date deviations — decision required				
ORDER	SUPPLIER	REQUESTED	CONFIRMED	DEVIATION
PO-2026-056	ProcurementAssist NV	22-09-2026	22-12-2026	+91 days
PO-2026-061	Lefèvre Alimentation SARL	21-09-2026	16-09-2026	-5 days

Confirmed delivery date 91 days later than requested: decision required.

Catalogue

↓ Export

↑ Import

+ Add article

Search description...

All categories

☐	#	Description ↑	Category ↓	UoM ↓	PREFERRED SUPPLIER	PRICE	VAT	ACTIVE
☐	39	Adobe Creative Cloud All Apps — per user / per year (subscription)	IT Equipment	license	VAN DER BERG ICT SOLUTIONS B.V.	659,00 EUR	Standard rate	Yes
☐	13	All-purpose flour	Ingredients	kg	Lefèvre Alimentation SARL	12,00 EUR	Standard rate	Yes
		Non Product					Standard	

The catalogue: items with category, preferred supplier and price.

Catalogue with fixed agreements

Every item has a fixed description, budget price and preferred supplier. Ordering from the catalogue means knowing in advance what it costs and from whom, instead of finding out afterwards. You add new suppliers in one form; the VAT number is verified immediately.

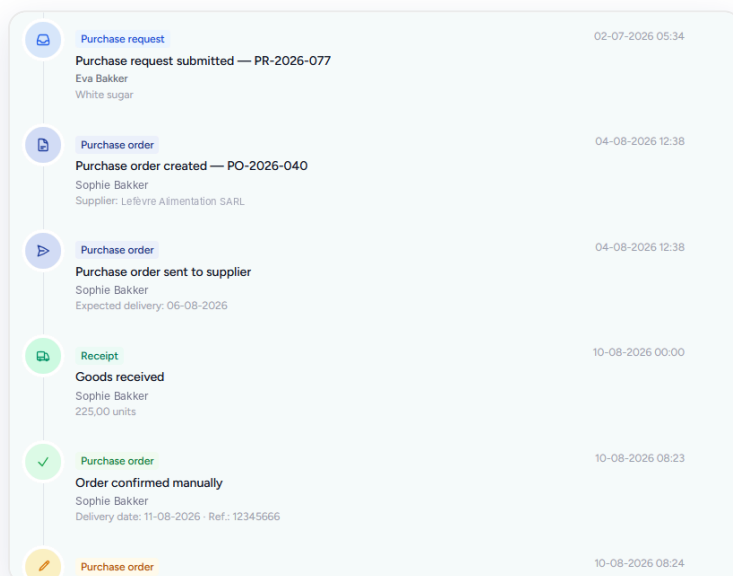
Every order under control, every step recorded

Every order shows status, confirmed delivery date and any deviations.

Notifications reach the right person immediately, daily or at a longer interval, so nothing is left lying around.

REFERENCE	SUPPLIER	LINES	CREATED BY	DELIVERY DATE	STATUS	
PO-2026-045	VAN DER BERG ICT SOLUTIONS B.V.	1	Sophie Bakker	10-08-2026 (confirmed)	Manually confirmed	View
PO-2026-044	Braun Rohstoffhandel GmbH	2	Sophie Bakker	14-08-2026 (confirmed)	Partially received	Receive View
PO-2026-052	Braun Rohstoffhandel GmbH	2	Sophie Bakker	20-08-2026 (confirmed)	Acknowledged	Receive View
PO-2026-055	WHITFIELD PROCUREMENT SERVICES	1	Camille Dubois	21-08-2026	Sent	Receive View
PO-2026-046	VAN DER BERG ICT SOLUTIONS B.V.	3	Sophie Bakker	27-08-2026	Sent	Receive View
PO-2026-054	Lefèvre Alimentation SARL	1	Camille Dubois	28-08-2026	Sent	Receive View
PO-2026-039	Lefèvre Alimentation SARL	1	Sophie Bakker	28-08-2026	Sent	Receive View
PO-2026-056	Ashworth Procurement Ltd	2	Sophie Bakker	22-09-2026	Acknowledged	Receive View

Purchase orders in progress: sent, confirmed and partly received, with late delivery dates highlighted.



Audit trail: from purchase request to payment, every step timestamped.

A complete history per order

Created, sent, confirmed, changed, delivered: every order keeps a timestamped history, including changes agreed by phone or email. Nothing gets lost, and it is never one person's word against another's.

Delivery planning

All open orders by delivery date, with the late ones at the top. You see today what goes wrong next week.

ORDER	DELIVERY DATE	STATUS
PO-2026-039 Lefèvre Alimentation SARL	28-08-2026	40
PO-2026-055 Wagner IT Systembouwen GmbH	18-09-2026	3.37%
PO-2026-052 Lefèvre Alimentation SARL	21-09-2026	0
PO-2026-056 ProcurementKust NV	22-09-2026	18
PO-2026-058 Lefèvre Alimentation SARL	28-09-2026	27%

OVERDUE - 4 ORDERS

WITHIN 14 DAYS - 1 ORDER

See what good purchasing delivers

Purchasing advantage 2026						104.972,77
Difference between budget price and actual purchase price × ordered quantity. Positive = bought cheaper than budgeted.						73 order line(s) with budget price
Hide detail ↑						
ARTICLE	SUPPLIER	BUDGET PRICE	PURCHASE PRICE	DIFF/ UNIT	QUANTITY	ADVANTAGE
Glucose Syrup DE42	Grossherr GmbH	32,50	0,72	+31,78	1.250 kg	+39.725,00
Glucose Syrup DE42	Grossherr GmbH	32,50	0,72	+31,78	1.200 l	+38.136,00
Sunflower oil	Lefèvre Alimentation SARL	135,00	1,99	+133,01	125 liter	+16.626,25
doos 30x30x30	Apex Procurement Solutions Ltd.	15,50	9,45	+6,05	1.000 1000pcs	+6.050,00
Fine salt	Apex Procurement Solutions Ltd.	10,00	0,99	+9,01	256 kg	+2.306,56
Fine salt	Apex Procurement Solutions Ltd.	10,00	0,99	+9,01	150 kg	+1.351,50
Laptop Dell XPS 15 9530 — Intel Core i7-...	Wagner IT-Systemlösungen GmbH	1.650,00	1.579,00	+71,00	11 pcs	+781,00
Glucose Syrup DE42	Lefèvre Alimentation SARL	32,50	5,50	+27,00	25 kg	+675,00
Laptop Dell XPS 15 9530 — Intel Core i7-...	Wagner IT-Systemlösungen GmbH	1.650,00	1.599,00	+51,00	10 pcs	+510,00
Laptop Dell XPS 15 9530 — Intel Core i7-...	Wagner IT-Systemlösungen GmbH	1.650,00	1.599,00	+51,00	6 pcs	+306,00
doos 30x30x30	Wagner IT-Systemlösungen GmbH	15,50	15,30	+0,20	1.000 1000pcs	+200,00

Purchasing advantage 2026: difference between budget price and actual purchase price, per item and supplier. Example with demo data.

Purchasing advantage, in euros

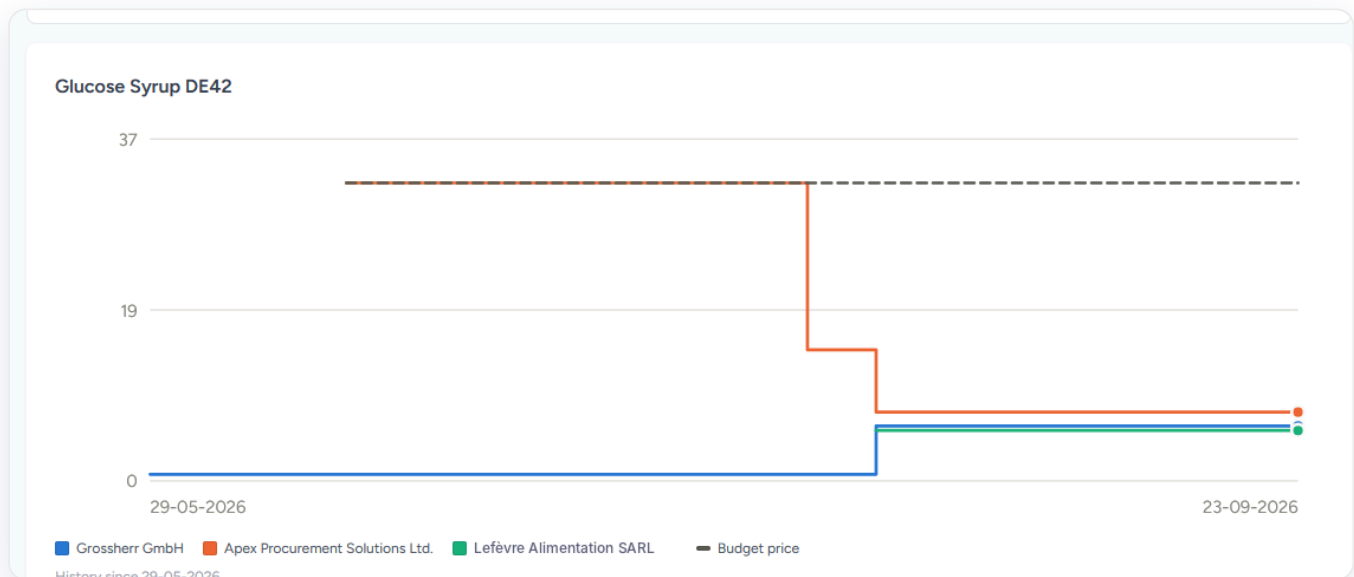
Every order is automatically compared with the budget price, per item and per supplier. You see exactly what good purchasing, and good negotiating, delivers. Proof you can show management and use in the next contract talk.

More reports side by side

Supplier performance, price trend and process metrics are each available as a separate report, straight from open orders. No exports and no waiting until the end of the month.

Price history you can check yourself

Every price change is recorded per item and per supplier, measured against your budget price. See a deviation the moment it arises, not at the next invoice.



Price trend per item: three suppliers alongside the budget price (dashed line). Example with demo data.

Your suppliers work with you, not alongside

Suppliers log in through their own portal, in their own language. They confirm orders, provide delivery dates and respond to requests for quotation. You no longer have to chase everyone by phone.

Welcome, Stefan ((TEST) Kantoorland BV)

1
orders awaiting your confirmation

1
open RFQs

0
open quality issues

Your customers

CUSTOMER	ORDERS AWAITING YOUR CONFIRMATION	OPEN RFQS	OPEN QUALITY ISSUES
Moreau Consulting SARL	1	1	0
Harrington & Co Ltd	0	0	0

Open requests for quotation [All requests →](#)

RFQ-2026-001	Moreau Consulting SARL	Büromaterial Q4	Deadline: 15-06-2026	Respond

Recent purchase orders [All purchase orders →](#)

PO-2026-009	Moreau Consulting SARL	23-07-2026	Confirmed by you	View
PO-2026-002	Harrington & Co Ltd	15-06-2026	Confirmed by you	View
PO-2026-006	Moreau Consulting SARL	02-06-2026	Confirmed by you	View

- Confirm orders and provide delivery dates in the same system, not through separate emails.
- Respond to requests for quotation with deadline and status.
- Quality reports linked directly to the order.
- Available in Dutch, English, French and German.

The supplier portal: open orders, requests for quotation and quality reports per customer.

Supplier performance at a glance

On-time delivery, pushbacks and complaints per supplier, tracked automatically from every order. The figures speak for themselves in the next contract talk.

Supplier performance | Process report | Price trend

Based on all purchase orders (excluding drafts). On time = received on or before the expected delivery date.

SUPPLIER	ORDERS	RECEIVED	ON TIME %	LATE	PUSHBACKS	COMPLAINTS
Wagner IT-Systemlösungen GmbH	17	14	43%	8	2	1
Lefèvre Alimentation SARL	14	9	44%	5	2	1
Whitmore Nederland	7	6	50%	3	—	1
Apex Procurement Solutions Ltd.	7	4	50%	2	1	2
Technique Générale SARL	6	5	20%	4	—	1
Grossherr GmbH	5	5	0%	5	1	—
Machinex Industries SAS	4	4	25%	3	—	—
ProcurementAssist NV	1	0	—	—	—	—

Report per supplier: orders, receipts, on-time percentage, late, pushbacks and complaints. Example with demo data.

What comes in, what it costs and how you work

Receipt and warehouse overview

Goods received are checked off against the order immediately, including partial deliveries and deviations. Per warehouse location you see what has been received. If something is wrong, you report it on the order line itself.

Warehouse overview

Receive goods

Overview of received goods per storage location. This is not a live stock level — issuing goods to the requester is not tracked. Returns to the supplier are deducted.

Lines under "No location" can still be given one. A location that is already filled in cannot be changed here: a move is not recorded.

Search by location or article...

A-AA

1 lines

ARTICLE NUMBER	ARTICLE / DESCRIPTION	QUANTITY	FROM PO
18	Fine salt	150 kg	PO-2026-835

A1

9 lines

ARTICLE NUMBER	ARTICLE / DESCRIPTION	QUANTITY	FROM PO
PH-BW-128	Bubble Wrap Roll 1200mm x 50m	135 rol	PO-2026-838
PH-CB-381	Cardboard Box Single Wall 30x20x15cm	450 pcs	PO-2026-817, PO-2026-838
PH-KP-885	Kraft Paper Bag 5kg	15500 pcs	PO-2026-817, PO-2026-838

Budget per cost centre

See per cost centre what has already been committed and what is still open, before the quarter is over. If a budget is exceeded, Sourcingflow blocks the order, forwards it to the budget holder or only warns: you decide.

Budget by cost centre

Committed = order value allocated via purchase requests; anything outside that is listed separately at the bottom

COST CENTRE	BUDGET 2026	COMMITTED	REMAINING	USAGE
HR Human Resources	10.000,00	5.441,60	4.558,40	54.4%
ICT ICT	10.000,00	18.136,33	-8.136,33	100%

Budget per cost centre, with usage in percent and overruns in red. Example with demo data.

Who registers deliveries?

☐ Requester

☒ Warehouse

☐ Both — warehouse confirms receipt, requester confirms quality

Allowed under-/over-delivery ☒

Allow a small difference on delivered quantities (e.g. for liquids or packaging). Warehouse can accept a deviation within this margin as final at receipt.

MARGIN

3 %

Percentage below and above the ordered quantity. Can be overridden per article.

Calculate lead time in

Determines how the earliest possible delivery date is derived from the supplier lead time.

☒ Calendar days — every day counts, including weekends

☐ Working days — only Mon-Fri count, weekends and holidays are skipped

Register delivery complaints? ☒

Track damage, wrong goods, and quality issues.

Payment signal? ☒

When a delivery is complete, signal your financial manager: "ready to pay."

Set up the way you already work

Budget rules, escalation on overrun, approved suppliers only, mandatory order confirmation and the four-eyes principle: all configurable yourself, without an IT project. Configuring is a series of yes/no questions and is activated immediately.

Built with a purchaser's eye. Useful for everyone.

The CxO or founder

See in one report what purchasing delivers for the company: realised savings, lead times and where the process gets stuck.

The office or operations manager

One inbox for everything that needs attention: approvals, deviating deliveries, questions from suppliers.

The finance lead

Commitments and open orders per period at a glance, with a check of each invoice against order and delivery.

The purchaser

Every order has a complete audit trail: who decided what, when and on the basis of which quote.

The warehouse

Check off what comes in, partial deliveries and deviations included, and see per location what is where.

The growing organisation

Sourcingflow grows with you: even when you get your own purchasing department, the platform keeps fitting.

TRY IT

Try Sourcingflow free for 30 days

1

Create an account

Go to sourcingflow.com and sign up. It takes a few minutes.

2

Set your ground rules

Answer a series of yes/no questions about approval, budgets and suppliers. The configuration is active immediately.

3

Submit your first request

Pick an item from the catalogue or enter free text, and follow the request through to delivery.

What you get

- All reports and analyses
- Support, updates and help getting started
- **Currency of your choice:** euro, British pound, US dollar, Swiss franc and Scandinavian krone.
- **Works alongside your accounting package,** not instead of it. The “Ready to pay” signal shows when an invoice matches order and delivery.
- **Data in Eindhoven,** under Dutch and European law.

Prefer a conversation first?

Email hello@sourcingflow.com or call +31 40 3690799. Current prices and licence packages are always on sourcingflow.com, so what you read is what applies.



ABOUT US

A product of Spic&Scan

Sourcingflow is a product of Spic&Scan B.V. in Eindhoven. It was built by a small team with a background in day-to-day purchasing practice, not by a generic ERP vendor. The team has more than 25 years of experience in procurement consultancy.

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